

COMMON COUNCIL MEETING

September 19, 2023

6:00PM

ORDER OF BUSINESS

- I. Call to Order
- II. Salute to the Flag
- III. Roll Call
- IV. Adoption of Agenda
- V. Proclamations
- VI. Communications and Presentations
- VII. Public Participation
- VIII. Controller's Report
- IX. Old Business:
- X. New Business:
 - (a) Resolutions
 - (b) Ordinances:
 - (c) Local Laws:
 - (d) Introduction of Ordinances:
 - (e) Introduction of Local Laws:
 - (f) Committee Reports
 - (g) Scheduling of Committee Meetings
 - (h) Other
- XI. Executive Session
- XII: Adjournment

5:30PM COW

- 1. Review of Agenda Items
- 2. Any other business to come before the Council

COMMON COUNCIL MEETING
September 19, 2023
6:00PM

OLD BUSINESS

NEW BUSINESS

- | | |
|--|---------------------|
| 48. RESOLUTION APPROVING THE MINUTES | MARTUSCELLO |
| 49. RESOLUTION TRANSFERRING FUNDS- CODE ENFORCEMENT SOFTWARE | COLLINS |
| 50. RESOLUTION AMENDING BUDGET- REIMBURSEMENT FROM FORMER FIREFIGHTER | COLLINS |
| 51. CEREMONIAL RESOLUTION RECOGNIZING SEPTEMBER 2023 AS RECOVERY MONTH | QUIST-DEMARS |
| 52. CEREMONIAL RESOLUTION RECOGNIZING SEPTEMBER 2023 OVARIAN CANCER AWARENESS MONTH | QUIST-DEMARS |
| 53. RESOLUTION TRANSFERRING FUNDS- CONTROLLER CONSULTING SERVICES | COLLINS |
| 54. RESOLUTION TRANSFERRING FUNDS- CITY HALL SECURITY | S. GOMULA |
| 55. RESOLUTION AWARDDING 2023 WTP CHEMICAL BIDS | D. GOMULA |
| 56. RESOLUTION AUTHORIZING CONTRACT- EDMUNDS GOVTECH/CONTROLLER | COLLINS |
| 57. RESOLUTION APPROVING AUDIT | COLLINS |

COMMON COUNCIL MEETING
September 19, 2023
6:00PM

RESOLUTION #23/24-48

RESOLUTION ADOPTING MINUTES OF THE LAST COMMON COUNCIL MEETING

BY: ALDERMAN MARTUSCELLO

RESOLVED, the minutes of the last Common Council Meeting of September 5, 2023 are hereby adopted.

City of Amsterdam, NY

	Aye	Nay
Alderman Quist-Demars		
Alderman D. Gomula		
Alderman Collins		
Alderman S. Gomula		
Alderman Martuscello		

MICHAEL CINQUANTI, MAYOR

DATED: _____, 2023

COMMON COUNCIL MEETING
September 19, 2023
6:00PM

RESOLUTION #23/24-49

RESOLUTION TRANSFERRING FUNDS-CODE ENFORCEMENT SOFTWARE

BY: ALDERWOMAN COLLINS

WHEREAS, a transfer is necessary in order to pay the 8/1/2023 to 7/31/2024 annual subscriber cost of the code enforcement software, Municipity, that was originally purchased with a grant from the Financial Restructuring Board; and

WHEREAS, funding for this annual cost was not added to the OPERATING budget; now, therefore be it

RESOLVED, the Controller is authorized to amend the 23/24 budget as follows:

INCREASE EXPENSE:

A.3620.4104	Code Enforcement	\$4470.20
F.8310.4104.17	Code Enforcement	\$1596.50
G.8110.4104.17	Code Enforcement	\$1375.03
CL.1325.4132	Code Enforcement	\$ 558.78

DECREASE EXPENSE:

A.1990.4036	Contingency	\$4470.20
F.1990.4036	Contingency	\$1596.50
G.8110.4036	Contingency	\$1375.03
CL.8110.4036	Contingency	\$ 558.78

City of Amsterdam, NY

	Aye	Nay
Alderwoman Quist-Demars		
Alderman D. Gomula		
Alderwoman Collins		
Alderman S. Gomula		
Alderman Martuscello		

MICHAEL CINQUANTI, MAYOR
DATED: _____, 2023

COMMON COUNCIL MEETING
September 19, 2023
6:00PM

RESOLUTION #23/24-50

**RESOLUTION AMENDING BUDGET – REIMBURSEMENT FROM FORMER
FIREFIGHTER**

BY: ALDERWOMAN QUIST-DEMARS

WHEREAS, the City of Amsterdam requires fire department employees to compensate the City for training and recruitment costs if they discontinue their employment within five years (claw back clause); and

WHEREAS, Thomas Sise voluntarily left his position with the fire department after 17 months of employment. The net amount that he owed the City is \$3,171; now, therefore be it

RESOLVED, the Controller is authorized to amend the budget for Fiscal year 2023-2024 to account for these projected increases in revenues and expenses, as follows; be it further

RESOLVED, the Controller is authorized to amend the 23/24 FY budget as follows:

INCREASE REVENUE:

A.2262	Fire Protection Services	\$3,171
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INCREASE EXPENSE:

A.3410.1400	Fire Department Sick Pay	\$3,171
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City of Amsterdam, NY

	Aye	Nay
Alderdwoman Quist-Demars		
Alderman D. Gomula		
Alderdwoman Collins		
Alderman S. Gomula		
Alderman Martuscello		

MICHAEL CINQUANTI, MAYOR

DATED: _____, 2023

COMMON COUNCIL MEETING
September 19, 2023
6:00PM

RESOLUTION #23/24-51

CEREMONIAL RESOLUTION RECOGNIZING SEPTEMBER 2023 AS RECOVERY MONTH IN THE CITY OF AMSTERDAM

BY: ALDERWOMAN QUIST-DEMARS

WHEREAS, the City of Amsterdam proudly claims a motto of “Small City, Big Heart”; and

WHEREAS, in the month of September, the City extends that “big heart” to those in the Recovery Community by honoring National Recovery Month; and

WHEREAS, National Recovery Month declares the theme “Recovery is for Everyone: Every Person, Every Family, Every Community” ; and

WHEREAS, we in the Amsterdam community acknowledge the many ways addiction and mental health struggles have affected those we care about; and

WHEREAS, National Recovery Month seeks to increase public awareness surrounding mental health and addiction recovery ; and

WHEREAS, National Recovery Month supports evidence-based treatment and recovery practices, the service providers and community support for recovery and the recovery community itself who should be loud and proud of their accomplishments ; and

WHEREAS, the City of Amsterdam supports and encourages all of its citizens to ask for help when needed and journey to improve their health and overall wellness; and

WHEREAS, we celebrate and thank the many community organizations, advocacy and support groups, and the healthcare professionals that work in the field of addiction and mental health every day; now, therefore be it

RESOLVED, the City of Amsterdam recognizes September 2022 as Recovery Month.

City of Amsterdam, NY

	Aye	Nay
Aldерwoman Quist-Demars		
Alderman D. Gomula		
Aldерwoman Collins		
Alderman S. Gomula		
Alderman Martuscello		

MICHAEL CINQUANTI, MAYOR
DATED: _____, 202

COMMON COUNCIL MEETING

September 19, 2023

6:00PM

RESOLUTION #23/24-52

**CEREMONIAL RESOLUTION RECOGNIZING SEPTEMBER 2023 AS OVARIAN
CANCER AWARENESS MONTH IN THE CITY OF AMSTERDAM**

BY: ALDERWOMAN QUIST-DEMARS

WHEREAS, the City of Amsterdam proudly claims the a motto of “Small City, Big Heart”; and

WHEREAS, in the month of September, the City extends that “big heart” to those in the Ovarian Cancer Community by honoring Ovarian Cancer Awareness Month; and

WHEREAS, Ovarian Cancer Awareness month seeks to bring attention to the disease and its symptoms in hope for early detection and better health outcomes for women; and

WHEREAS, the City of Amsterdam has previously supported these efforts by allowing the placement of teal ribbons throughout the City; and

WHEREAS, one in seventy-eight women will be diagnosed with ovarian cancer and better survival rates are achieved with early detection; and

WHEREAS, women should know the symptoms of ovarian cancer -bloating, loss of appetite or feeling full after a few bites of food, abdominal pain and frequent urination; and

WHEREAS, women should be aware that there is currently no diagnostic test for ovarian cancer and it is not detected through pap smears; and

WHEREAS, the City of Amsterdam supports and encourages all of its citizens, especially women, to advocate for their health and journey to improve their health and overall wellness; and

WHEREAS, we celebrate and thank the many community organizations, advocacy and support groups, researchers and the healthcare professionals that work in the field of ovarian cancer every day; now, therefore be it

COMMON COUNCIL MEETING
September 19, 2023
6:00PM

RESOLVED, the City of Amsterdam recognizes September 2023 as Ovarian Cancer Awareness Month.

City of Amsterdam, NY

	Aye	Nay
Alderwoman Quist-Demars		
Alderman D. Gomula		
Alderwoman Collins		
Alderman S. Gomula		
Alderman Martuscello		

MICHAEL CINQUANTI, MAYOR
DATED: _____, 2023

COMMON COUNCIL MEETING
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RESOLUTION #23/24-53

RESOLUTION TRANSFERRING FUNDS-FINANCIAL CONTROLLER CONSULTING SERVICES

BY: ALDERWOMAN COLLINS

WHEREAS, the entire 2022-23 salary for the Controller was put in payroll expense lines; and

WHEREAS, the Controller served as a consultant until 9/5/2023 at which time she was appointed to a salaried position; and

WHEREAS, a budget adjustment is necessary in order to correct the budget so that the controller consultant lines are not underfunded; now, therefore be it

RESOLVED, the Controller is authorized to amend the 23/24 budget as follows:

INCREASE EXPENSE:

A.1325.4132	Controller Consultant	\$4,519.11
F.1325.4132	Controller Consultant	\$4,519.11
G.1325.4132	Controller Consultant	\$4,519.11
CL.1325.4132	Controller Consultant	\$4,519.11

DECREASE EXPENSE:

A.1325.1000	Personnel Expenses	\$4,519.11
CL.8160.1021.4	Personnel Expenses	\$4,519.11
F.8310.1000.4	Personnel Expenses	\$4,519.11
G.8130.1020.4	Personnel Expenses	\$4,519.11

City of Amsterdam, NY

	Aye	Nay
Alderwoman Quist-Demars		
Alderman D. Gomula		
Alderwoman Collins		
Alderman S. Gomula		
Alderman Martuscello		

MICHAEL CINQUANTI, MAYOR
DATED: _____, 2023

COMMON COUNCIL MEETING
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RESOLUTION #23/24-54

RESOLUTION AUTHORIZING BUDGET TRANSFER- CITY HALL SECURITY

BY: ALDERMAN S. GOMULA

WHEREAS, the City of Amsterdam safety committee has been working closely with the City’s insurance agent and NYMIR to address potential safety concerns pertaining to City owned properties and employee safety; and

WHEREAS, security cameras and fire alarms were recently installed as an important safety initiative, however the entire costs were not budgeted in the 23/24 operating budget; and

WHEREAS, additional funding is needed to pay for these initiatives; now, therefore be it

RESOLVED, the Controller is authorized to make the following 2023-24 budget transfer:

DECREASE EXPENSE:

A.1990.4036	Contingency	\$2,968
F.1990.4036	Contingency	\$1,060
G.8110.4036	Contingency	\$ 901
CL.8160.4036	Contingency	\$ 371

INCREASE EXPENSE:

A.1620.4029	Building Repairs	\$2,968
F.8310.4029.10	Building Repairs-Shared Services	\$1,060
G.8110.4029	Building Repairs-Shared Services	\$ 901
CL.8160.4029.10	Building Repairs-Shared Services	\$ 371

City of Amsterdam, NY

	Aye	Nay
Alderwoman Quist-Demars		
Alderman D. Gomula		
Alderwoman Collins		
Alderman S. Gomula		
Alderman Martuscello		

MICHAEL CINQUANTI, MAYOR
DATED: _____, 2023

COMMON COUNCIL MEETING
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RESOLUTION #23/24-55

RESOLUTION AWARDING WATER TREATMENT PLANT 2023 CHEMICAL BIDS

BY: ALDERMAN D. GOMULA

WHEREAS, the Water Treatment Plant Operator prepared specifications and the City Clerks was authorized to advertise for bids for the Water Treatment Plant Chemicals; and

WHEREAS, bids were publicly opened on August 29, 2023 at 1pm in the Common Council Chambers; and

WHEREAS, the Water Treatment Plant Operator has reviewed the bids and submitted his recommendations for awarding; now therefore be it

RESOLVED, the following bids are hereby awarded for the Water Treatment Plant chemicals from 10/1/2023- 3/31/2024:

ITEM 1	SULFURIC ACID	Slack Chemical Co.	\$798.32 pt
ITEM 2	POLYALUMINUM CHLORIDE PC-605	Holland Company	\$660.00 pt
ITEM 3	CATIONIC POLYMER COAGULANT AID	Surpass Chemical Co. Inc.	\$1,854.70 pt
ITEM 4	CORROSION INHIBITOR CARUS 8600	Carus Phosphates	\$2,420.00 pt
ITEM 5	CATIONIC CO-POLYMER FILTER AID	Coyne Chemical Co. Inc.	\$7,372.49 pt
ITEM 6	Liquid Chlorine (150 # Cylinders)	JCI Jones Chemical Co.	\$3,333.25 pt
ITEM 7	Liquid Chlorine (1 Ton Tanks)	JCI Jones Chemical Co.	\$2,349.00 pt

City of Amsterdam, NY

	Aye	Nay
Alderwoman Quist-Demars		
Alderman D. Gomula		
Alderwoman Collins		
Alderman S. Gomula		
Alderman Martuscello		

MICHAEL CINQUANTI, MAYOR
DATED: _____, 2023

COMMON COUNCIL MEETING

September 19, 2023

6:00PM

RESOLUTION #23/24-56

**RESOLUTION AUTHORIZING CONTRACT WITH EDMUNDS GOVTECH, INC.
RELATING TO ACCOUNTING SOFTWARE FOR THE CITY CONTROLLER
DEPARTMENT**

BY: ALDERWOMAN COLLINS

WHEREAS, City Controller Louise Biron and Deputy Controller Casandra Kinowski having extensively researched and vetted various accounting software companies so as to obtain accounting software best suited to meet the needs of the City of Amsterdam; and

WHEREAS, Biron and Kinowski having recommended that the City engage Edmunds Govtech, Inc. to provide said software and services relating thereto, including Software services AR & Business Licensing, Hosting Services; Professional Services Implementation; Conversion Services relating to Accounts Receivable, Payroll, Real Estate Tax, and Utility Billing; and

WHEREAS, a copy of the proposed contract being attached hereto and being incorporated herewith, the same itemizing the services and costs to the City of Amsterdam; and

WHEREAS, the attached contract covers a period of thirty six months from the time of commencement and will be at a total cost to the City of Amsterdam for the first year in the amount of \$95,750.00, from which \$50,750 are for one-time implementation and conversions and \$45,000.00 being the cost for the applicable subscription services; it is hereby

RESOLVED, that attached contract with Edmunds Govtech, Inc. is hereby authorized.

City of Amsterdam, NY

	Aye	Nay

Alderman Quist-Demars		

Alderman D. Gomula		

Alderman Collins		

Alderman S. Gomula		

Alderman Martuscello		

MICHAEL CINQUANTI, MAYOR

DATED: _____, 2023

COMMON COUNCIL MEETING
September 19, 2023
6:00PM

RESOLUTION #23/24-57

RESOLUTION APPROVING AUDIT

BY: ALDERWOMAN COLLINS

RESOLVED, the bills and documentation of same presented in “Pre-Check Writing Report Parameter” dated September 19, 2023, to the Common Council and affirmed by the Controller as correct and to be paid, the City Clerk is authorized and empowered to issue warrants in payment of same.

City of Amsterdam, NY

	Aye	Nay
Alderman Quist-Demars		
Alderman D. Gomula		
Alderman Collins		
Alderman S. Gomula		
Alderman Martuscello		

MICHAEL CINQUANTI, MAYOR
DATED: _____, 2023



City of Amsterdam
Amsterdam Water Treatment Plant
 250 Brookside Avenue • Amsterdam, New York 12010

Randy Gardinier
 Chief Plant Operator
 Ph: (518) 843-3009
 Fax: (518) 843-3087
 e-mail: rgardinier@amsterdamny.gov

CHEMICAL BID AWARD RECOMMENDATIONS

Common Council,

After reviewing the bids for chemicals for the Water Treatment Plant, which were opened in the Common Council Chambers on Tuesday August 29th 2023, at 1:00PM. I recommend that awards be made as follows through March 2024:

			2023	2023/24 10/1/23- 3/31/24
ITEM 1	SULFURIC ACID	Slack Chemical Co.	1) \$889.32 2) \$889.32 pt	\$798.32 pt
ITEM 2	POLYALUMINUM CHLORIDE PC-605	Holland Company	1) \$660.00 pt 2) \$660.00pt	\$660.00 pt
ITEM 3	CATIONIC POLYMER COAGULANT AID	Surpass Chemical Co. Inc.	1) \$1,854.70 2) \$1,854.70	\$1,854.70 pt
ITEM 4	CORROSION INHIBITOR CARUS 8600	Carus Phosphates	1) \$2,480.00pt 2) \$2,480.00pt	\$2,420.00 pt
ITEM 5	CATIONIC CO-POLYMER FILTER AID	Coyne Chemical Co. Inc.	1) \$7,411.76pt 2) \$7,529.41pt	\$7,372.49 pt
ITEM 6	Liquid Chlorine (150 # Cylinders)	JCI Jones Chemical Co.	Item not in Bid Specs	\$3,333.25 pt
ITEM 7	Liquid Chlorine (1 Ton Tanks)	.JCI Jones Chemical Co.	Item not in Bid Specs	\$2,349.00 pt

- 1) 4/1-6/30/23
- 2) 7/1- 9/30/23

Sincerely,
 Randy Gardinier
 Chief Plant Operator
 Water Treatment Plant



Customer:	Amsterdam City	Sales Order	
Customer Address:	61 Church Street Amsterdam, NY 12010	Order #:	00006511
Customer County:	Montgomery	Sales Order Date:	September 12, 2023
Customer Admin Contact:	Louise Biron	Effective Date:	Date of customer signature below
Customer Admin Phone:	518-841-4311	New/Add-On:	New Logo Core
Customer Admin Email:	lbiron@amsterdamny.gov	Sales Rep:	John Wray

Investment Summary

Software Services - Subscription	\$41,000.00
Hosting Services	\$4,000.00
Professional Services - Implementation	\$24,750.00
Conversion Services	\$26,000.00
Year 1 Investment:	\$95,750.00

Summary Notes

One-time Implementation Fees: 50% will be due upon execution of the contract, 25% will be invoiced 60 days after the Effective Date and the remaining 25% will be invoiced upon the earlier of project acceptance or first production use.

One-time Data Conversion Fees: 50% will be due upon execution of the contract, 25% will be invoiced 60 days after the Effective Date and the remaining 25% will be invoiced upon the earlier of project acceptance or first production use.

Hosting Services Fees: 100% will be invoiced on the Effective Date for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to each anniversary of the Effective Date.

Annual Subscription Fees: 100% will be invoiced upon execution of the contract for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to the anniversary of the term date.

All invoices shall be paid within 30 days of the invoice date. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.

Software Services - Subscription	Amount
AR & Business Licensing - 3 Year	\$2,500.00



Software Services - Subscription	Amount
Electronic Requisitions - 3 Year	\$2,500.00
Employee Self-Service - 3 Year	\$2,500.00
Finance Super Suite - 3 Year	\$7,000.00
Finance ViewPoint Dashboard - 3 Year	\$1,500.00
Human Resources - 3 Year	\$2,500.00
Payroll - 3 Year	\$7,000.00
Real Property Tax Billing - 3 Year	\$7,000.00
Utility Billing & Collections - 3 Year	\$4,000.00
WIPP - AR - 3 Year	\$1,500.00
WIPP - Tax - 3 Year	\$1,500.00
WIPP - Utility - 3 Year	\$1,500.00
Annual Fees:	\$41,000.00

Hosting Services	Amount
Hosting (Level II)	\$4,000.00
Annual Fees:	\$4,000.00

Professional Services - Implementation	Amount
Finance ViewPoint Dashboard Implementation	\$750.00
Standard AR/Business Licensing Implementation	\$2,000.00
Standard Finance Implementation I	\$6,000.00
Standard Personnel Implementation I	\$5,000.00
Standard Tax Implementation I	\$6,000.00
Standard Utility Implementation I	\$5,000.00
One-Time Fees:	\$24,750.00

Conversion Services	Amount
Accounts Receivable – Advanced Conversion	\$3,500.00
- Customer account and demographic information	
- Business license records for current and prior year	
- All open invoices and delinquent balances	
- Invoice billing & payment history for 1 year (open or closed)	
Finance - Advanced Conversion	\$7,500.00
Chart of Accounts	
Summary Account Financial Information for 3 years + current fiscal year budgets	
- Opening/Ending Balances	
- Summarized Year to Date Activity	
- Vendor Master Information	
- Current Calendar Year 1099 Payment Totals	
- Fixed Asset Master Information	
Detailed Financial Information for 3 years + current fiscal year	
- Budget Activity	
- General Ledger Transactions	
- Accounts Payable Check History	
- Open and Paid Purchase Order/Voucher/Invoice/Check History	
Payroll - Base Conversion	\$5,500.00
- Employee Master Information	
- Current Year Check History	
- Gross Pay	
- Detailed Deductions	
- Detailed Taxes	
- Net Pay	
- Leave Time Balances	
Real Estate Tax - Advanced Conversion	\$5,500.00
- Tax Master Information	
- Tax File Import	
- Open Balances	
- Billing, Payment, Penalty, Interest History for 3 years + current based on Transaction Date	
- Lien Master Information	
Utility Billing - Advanced Conversion	\$4,000.00
- Current Customer Master Account and Bill to Information	
- Meter Master Information	
- Current Billing Configuration (Services, cycles, rates, etc.)	

Conversion Services**Amount**

- Current Open Balance Information for Active and Inactive Accounts (Open balances by service, Penalty, Interest, Deposits, etc.)
- Minimum required consumption information needed to calculate next cycle billing by service
- Meter Reading History Information for 3 years + current based on reading date
- Billing and Payment Transaction History for 3 years + current based on transaction date
- Backflow Master Account Information
- Backflow Inspector Master Information
- Backflow Inspection History for 3 years + current based on inspection date

One-Time Fees:**\$26,000.00****Software Services - Subscription Notes**

Initial term of the Software Services are a 36 month subscription, commencing 90 days after the Effective Date.

Thereafter, the Software Services subscription shall renew automatically for 12-month renewal terms unless written notice is provided by Customer at least 90 days prior to the expiration of the initial or then-current renewal Term. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.

Hosting Services Notes

The initial Hosting Services Term shall be 36 months commencing on the Effective Date.

The Hosting Services Terms shall renew automatically for 12-month renewal terms at then-current applicable Fees unless written notice is provided by Customer at least 90 days prior to the expiration of the initial or then-current renewal Term. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.

Professional Services - Notes

Includes all standard implementations listed under "Professional Services - Implementation".

Professional Services - Notes

Includes all standard implementations listed under "Professional Services - Implementation".



Sales Order Notes

>>Tax system go live date 5-1-24, remaining modules go live dates determined by EGT project management<<
Employee self service web portal added after 9-8-23 zoom meeting with City staff

Current client price incentives applied

>Tax installment Plans IDR included with purchase: defined by Allen Foster<

- After installment plan agreement is reached on past due taxes, those balances become exempt from standard interest and penalties.
- Entire billing is cancelled, including any current charges. One total balance including penalty is amortized by dividing lump sum by # of installments.
- Up to a 2 year plan - Monthly or Quarterly installment election.
- Plans have consistent due dates for a month.
- 2% monthly penalty on delinquent installments
- Down payment required
 - o 25% non-resident
 - o 15% w/ proof of residence
- Different G/L Receivable for Installment Plan balances.
- If new bills are issued, payments are applied to new bill first before they can accept an installment plan payment.
- No special bill for installment plans. Generate a report style print-out showing the installment plan and payment history.
- Balances need to be viewed on Account Maintenance
- No previous balance or reference of installment plan on new/current bills
- Payment default does not require installment plan balance to be returned to original due dates or require penalties to be recalculated.

Live, remote implementation & training.

Onsite available upon request with travel expenses.

Quoted data conversion scope of work based on typical projects.

Alternate conversions available upon request and priced accordingly.

Unless quoted, implementation is included with module subscription.

Optional pos hardware available upon request.

By signing this quote or subsequent sales order, the client confirms the contents meets their expectations.

Any post signature acceptance project requests are subject to added costs.

System live dates determined by EGT project management staff.

**Please return executed Sales Orders via
DocuSign or Email to:
Edmunds GovTech, Inc.**
Email: SalesOrders@EdmundsGovTech.com
P: 888.336.6999 | F: 609.645.3111
www.EdmundsGovTech.com
Sales Order #: 00006511

THE UNDERSIGNED IS AUTHORIZED TO EXECUTE THIS SALES ORDER ON BEHALF OF CUSTOMER AND ACKNOWLEDGES AND AGREES ON BEHALF OF CUSTOMER THAT (A) ALL SERVICES SET FORTH IN THIS SALES ORDER ARE SUBJECT TO AND GOVERNED BY THE EDMUNDS GOVTECH, INC. SERVICE TERMS AND CONDITIONS AVAILABLE AT THE FOLLOWING URL: <https://go.edmundsgovtech.com/terms> (THE SERVICE TERMS), WHICH ARE INCORPORATED INTO THIS SALES ORDER, AND (B) THIS SALES ORDER, INCLUDING THE SERVICE TERMS, IS THE COMPLETE AND EXCLUSIVE AGREEMENT BETWEEN EDMUNDS GOVTECH (OR OUR AFFILIATE PROVIDING THE SERVICES DESCRIBED HEREIN) AND CUSTOMER CONCERNING THE SUBJECT MATTER HEREOF AND SUPERSEDES ANY PRIOR OR CONTEMPORANEOUS TERMS AND CONDITIONS, INCLUDING ANY PURCHASE ORDER CUSTOMER MAY PROVIDE OR ANY PRIOR COURSE OF DEALING OR USAGE OF TRADE, AND SUCH ADDITIONAL OR DIFFERENT TERMS OR CONDITIONS SHALL HAVE NO FORCE OR EFFECT.

EDMUNDS GOVTECH, INC.

Amsterdam City

By: _____	Date: _____	By: _____	Date: _____
John Wray Regional Sales Director		Louise Biron City Controller	





Amsterdam City Payment Schedule

Prepared by: John Wray, Regional Sales Director
 Proposal Date: 09/12/2023

Year 1 Investment	Amount Due
Subscription Fees (100%)	\$41,000.00
Implementation Fees (50%)	\$12,375.00
Hosting Fees (100%)	\$4,000.00
Conversion Fees (50%)	\$13,000.00
Upon Contract Execution: Payment 1	\$70,375.00
Implementation Fees (25%)	\$6,187.50
Conversion Fees (25%)	\$6,500.00
60 Days After Contract Execution: Payment 2	\$12,687.50
Implementation Fees (25%)	\$6,187.50
Conversion Fees (25%)	\$6,500.00
60 Days After Go-Live: Payment 3	\$12,687.50
Total Year 1 Investment	\$95,750.00

Year 2-3 Investment	Amount Due
Subscription Fees (100%)	\$41,000.00
Hosting Fees (100%)	\$4,000.00
Annual Payment	\$45,000.00

